

## **Invoicing Address of Frosmo World Ltd**

VAT ID: FI22283750

### **1. Electronic invoices (preferred, Finnish Vendors Only)**

Electronic invoice ID (OVT-ID): 003722283750  
Operator: Basware Oyj  
Operator ID: BAWCFI22

### **2. PDF-invoices by email**

Invoices must be sent as one attachment in PDF-format to the following email address:  
frosmoworld@bscs.basware.com

The invoice must include the address stated below, otherwise the scanning operator cannot route the invoice to Frosmo.

Frosmo World Oy  
##003722283750##  
PL 987  
00026 Basware  
FINLAND

Each PDF-file can include only one invoice. If the invoice has appendices or specifications, these must be in the same PDF-file as the invoice.

Kind Regards,

Finance Team  
finance@frosmo.com

### **Additional instructions for e-mailed pdf invoices:**

Before you send PDF files to Basware Scan and Capture Email Service, please make sure that each PDF file strictly follows below rules:

- Contains only one invoice. The service does not support PDF files that contain multiple invoices.
- Uses PDF version 1.4 or newer.
- Is readable and editable without a password.
- Has a file size of 10 MB or less.
- Do not contain first page as white.
- File should **NOT** be **SECURED**.
- PDF's DPI should be between 300dpi to 100dpi.
- No security should be active for Document Assembly and Page Extraction (in Properties>Security>Document Restriction Summary).
- File Size should not be 0kb.

The services support the use of Unicode characters in filenames. This means that you can use special characters, spaces, and hyphens in filenames. For example: Invoice to Ångström Inc - 02 - 2014.pdf.

Send only invoices to the service. All other information will be discarded. The service processes only PDF attachments, so the email content can be left blank.

You can attach multiple PDF files on one email. Each PDF file will be processed as one invoice.